

ORDINANCE-72**Diploma in Vedic Science**

- 72.1 Title: Diploma in Vedic Science (DVS)
- 72.2 Faculty: Faculty of Vedic Science
- 72.3 Duration: One Year (Two Semesters)
- 72.4. Eligibility: 10+2 in any discipline on merit from a recognized board of secondary education.
- 72.5. Seats: The basic unit will be of 60 seats. Multiples of this unit can also be set up by the Board of Management.
- 72.6 Admission Procedure: As specified in the Ordinance no. 1. Reservation policy of State Government will be followed at the time of admission. Merit list will be prepared on the basis of merit of qualifying examinations or entrance examination conducted by University and Guide line issued by CG Higher Education Department will be followed at the time of admission.
- 72.7. Academic Year: There would be one academic year from July to June.
- 72.8 Selection Procedure: The University will issue admission notification on University Website and, on the notice boards of the University, before the start of every academic year. The list of candidates selected will be displayed on the Website, on the notice board and the students will be informed directly about their admission. The candidates whose results are awaited can also apply. Such candidates however must produce proof of appearing in the final year of qualifying examination before the cut-off date failing which, the provisional admission granted will be cancelled.
- The admission may be rejected due to any of the following reasons:
1. The fee is not paid by the due date.
 2. The application form is not signed by the candidate and his / her parents/
 3. The supporting documents required for admission are not enclosed.
- 72.9 Registration: Registration number will be assigned to the student by the university after verification & submission of all the necessary documents and fees.
- 72.10 Fees: The Course fee will be as decided by the Board of Management from time to time with the prior approval from CGPURC.
- 72.11 Course Structure, & Examination Scheme: As prescribed by the Board of Studies and approved by the Academic Council.

- 72.12 Eligibility to Pass: The student is required to obtain 40% Marks in each paper in theory and practical examination separately and 45% in aggregate to pass the Semester End/Year End Examination. 45% and above but below 60% will be awarded second division, 60% and above will be awarded first division.
- 72.13 Evaluation and Examination: As per Ordinance no. 2 of the University.
- 72.14 Eligibility Criteria for ATKT: As per Ordinance no. 2 of the University.
- 72.15 General: In all matters, pertaining to the course, the decision of the Vice-Chancellor of the university shall be final. However on the recommendation of the Academic Council the Vice-Chancellor shall be competent to change the system of pattern of examination. The course content is subject to change from time to time. In case of any dispute, the matter shall be decided under jurisdiction of High Court of Chhattisgarh.

ORDINANCE - 73

Bachelor of Pharmacy (B.Pharma)

- 73.1. Title: Bachelor of Pharmacy (B.Pharma)
- 73.2. Faculty: Faculty of Pharmacy
- 73.3. Duration: Four Year (Eight Semesters)
- 73.4. Eligibility: 10+2 Exam with physics, chemistry, mathematics and or Biology as optional subject obtained minimum 45% marks (Reserved Category 40%) in the above subjects in aggregate form any recognized board or institute approved by regulatory body deemed equivalent to above examination.
- 73.5. Seats: Seat allotted by Relevant Regulatory body.
- 73.6 Admission Procedure: As specified in the Ordinance no. 1. Reservation policy of State Government will be followed at the time of admission. Merit list will be prepared on the basis of merit of qualifying examinations or entrance examination conducted by University and Guide line issued by CG Higher Education Department will be followed at the time of admission.
- 73.7 Academic Year: There would be one academic year from July to June.
- 73.8 Lateral Entry: Having diploma with at least 45% marks (Reserved category 40%) in appropriate programme from any recognized institute.
- 73.9 Selection Procedure: The University will issue admission notification on University Website and, on the notice boards of the University, before the start of every academic year. The list of candidates selected will be displayed on the Website, on the notice board and the students will be informed directly about their admission. The candidates whose results are awaited can also apply. Such candidates however must produce proof of appearing in the final year of qualifying examination before the cut-off date failing which, the provisional admission granted will be cancelled.
- The admission may be rejected due to any of the following reasons:
1. The fee is not paid by the due date.
 2. The application form is not signed by the candidate and his / her parents/
 3. The supporting documents required for admission are not enclosed.
- 73.10 Registration: Registration number will be assigned to the student by the university after verification & submission of all the necessary documents and fees.
- 73.11 Fees: The Course fee will be as decided by the Board of Management from time to time with the prior approval from CGPURC.

73.12 Course Structure, Content & Examination Scheme: As prescribed by the Board of Studies and approved by the Academic Council.

73.13 Eligibility to Pass: The student is required to obtain 35% Marks in each paper to pass the Semester End/Year End Examination. 45% and above but below 60% will be awarded second division, 60% and above will be awarded first division.

73.14 Evaluation and Examination: As per Ordinance no. 2 of the University.

73.15 Eligibility Criteria for ATKT: As per Ordinance no. 2 of the University.

73.16 General: In all matters, pertaining to the course, the decision of the Vice-Chancellor of the university shall be final. However on the recommendation of the Academic Council the Vice-Chancellor shall be competent to change the system of pattern of examination. The course content is subject to change from time to time. In case of any dispute, the matter shall be decided under jurisdiction of High Court of Chhattisgarh.

ORDINANCE - 74**Diploma in Pharmacy (D.Pharma)**

- 74.1. Title: Diploma in Pharmacy (D.Pharma)
- 74.2. Faculty: Faculty of Pharmacy
- 74.3. Duration: Two Year (Four Semesters)
- 74.4. Eligibility: 10+2 Exam with physics, chemistry, mathematics and or Biology as optional subject obtained minimum 45% marks (Reserved Category 40%) in the above subjects in aggregate form any recognized board or institute approved by regulatory body deemed equivalent to above examination.
- 74.5. Seats: Seat allotted by Relevant Regulatory body.
- 74.6 Admission Procedure: As specified in the Ordinance no. 1. Reservation policy of State Government will be followed at the time of admission. Merit list will be prepared on the basis of merit of qualifying examinations or entrance examination conducted by University and Guide line issued by CG Higher Education Department will be followed at the time of admission.
- 74.7 Academic Year: There would be one academic year from July to June.
- 74.9 Selection Procedure: The University will issue admission notification on University Website and, on the notice boards of the University, before the start of every academic year. The list of candidates selected will be displayed on the Website, on the notice board and the students will be informed directly about their admission. The candidates whose results are awaited can also apply. Such candidates however must produce proof of appearing in the final year of qualifying examination before the cut-off date failing which, the provisional admission granted will be cancelled.
- The admission may be rejected due to any of the following reasons:
1. The fee is not paid by the due date.
 2. The application form is not signed by the candidate and his / her parents/
 3. The supporting documents required for admission are not enclosed.
- 74.10 Registration: Registration number will be assigned to the student by the university after verification & submission of all the necessary documents and fees.
- 74.11 Fees: The Course fee will be as decided by the Board of Management from time to time with the prior approval from CGPURC.
- 74.12 Course Structure, Content & Examination Scheme: As prescribed by the Board of Studies and approved by the Academic Council.

- 74.12 Eligibility to Pass: The student is required to obtain 40% Marks in each paper in theory and practical examination separately and 45% in aggregate to pass the Semester End/Year End Examination. 45% and above but below 60% will be awarded second division, 60% and above will be awarded first division.
- 74.14 Evaluation and Examination: As per Ordinance no. 2 of the University.
- 74.15 Eligibility Criteria for ATKT: As per Ordinance no. 2 of the University.
- 74.16 General: In all matters, pertaining to the course, the decision of the Vice-Chancellor of the university shall be final. However on the recommendation of the Academic Council the Vice-Chancellor shall be competent to change the system of pattern of examination. The course content is subject to change from time to time. In case of any dispute, the matter shall be decided under jurisdiction of High Court of Chhattisgarh.

ORDINANCE-75

Master of Philosophy (M. Phil.)

Faculty of Science /Home Science, Commerce & Management, Engineering & Technology, Arts, Fine Arts, Humanities & Applied Arts, Social Science, Maharishi Vedic Science.

75.1 Eligibility criteria for admission to the M.Phil. Programme:

75.1.1 Candidates for admission to the M.Phil. programme shall have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency, which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

75.1.2 A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled and other categories of candidates as per the decision of the University Grants Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

75.2 Duration of the Programme:

75.2.1 M.Phil. programme shall be for a minimum duration of two (2) consecutive semesters / one year and a maximum of four (4) consecutive semesters / two years.

75.2.2 Extension for submission of dissertation beyond the above duration will be given in exceptional cases on the recommendation of Research Advisory Committee and approval by the Academic Council.

75.2.3 The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of one year for M.Phil. in the maximum duration.

In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of M.Phil. for up to 240 days.

75.3 Procedure for admission:

75.3.1 University shall admit M.Phil students through an Entrance Test conducted by it.

75.3.2 The University shall:

75.3.2.1 Decide on an annual basis through its academic council, a predetermined and manageable number of M.Phil. scholars to be admitted depending on the number of available Research Supervisors and other academic and physical facilities available. keeping in mind the norms regarding the scholar- teacher ratio (as indicated in Para 4.5), laboratory, library and such other facilities;

75.3.2.2 Notify well in advance in the institutional website and through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in the regional language, the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates;

75.3.2.3 Adhere to the State-level reservation policy, as applicable.

75.3.3 The admission shall be based on the criteria notified by the University, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.

75.3.4 The University shall admit candidates by a two stage process through:

75.3.4.1 The qualifying marks for clearing entrance test shall be 50%. The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% shall be subject specific. The Entrance Test shall be conducted at the Centre(s) notified in advance (changes of Centre, if any, also to be notified well in advance); and

75.3.4.2 An interview/*viva-voce* to be organized by the University when the candidates are required to discuss their research interest/area through a presentation before a duly constituted Department Research Committee.

75.3.5 The interview/*viva voce* shall also consider the following aspects, viz. whether:

75.3.5.1 The candidate possesses the competence for the proposed research;

75.3.5.2 The research work can be suitably undertaken at the Institution/College;

- 75.3.5.3 The proposed area of research can contribute to new/additional knowledge.
- 75.3.6 The University shall maintain the list of all the M.Phil. registered students on its website on year-wise basis. The list shall include the name of the registered candidates, topic of his/her research, name of his/her supervisor/co-supervisor, date of enrolment/registration.
- 75.4 **Allocation of Research Supervisor:** Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of M.Phil. scholars permissible per Supervisor, etc.
- 75.4.1 Any regular Professor of the University/Institution Deemed to be a University/College with at least five research publications in referred journals and any regular Associate/Assistant Professor of the university/institution deemed to be a university/college with a Ph.D. degree and at least two research publications in referred journals may be recognized as Research Supervisor.
Provided that in areas/disciplines where there is no or only a limited number of referred journals, the Institution may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.
- 75.4.2 Only a full time regular teacher of the concerned University/Institution Deemed to be a University/College shall act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor is allowed in inter-disciplinary topics of research.
from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee.
- 75.4.3 The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.
- 75.4.4 In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/Faculty/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.

- 75.4.5 A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. Scholars. An Associate Professor as Research Supervisor can guide up to a maximum of two (2) M.Phil. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil.Scholar.
- 75.4.6 In case of relocation of an M.Phil. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency.
- The scholar will however give due credit to the parent guide and the institution for the part of research already done.
- 75.5 **Course Work:** Number of Credit Requirements, duration, syllabus, minimum standards for completion, etc. as per university norms.
- 75.5.1 The credit assigned to the M.Phil. course work shall be a minimum of 08 credits and a maximum of 16 credits.
- 75.5.2 The course work shall be treated as prerequisite for M.Phil. preparation. A minimum of four credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for M.Phil. degree.
- 75.5.3 All courses prescribed for M.Phil. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the authorized academic bodies.
- 75.5.4 The Department where the scholar pursues his/her research shall prescribe the course(s) to him/her based on the recommendations of the Research Advisory Committee.
- 75.5.5 All candidates admitted to the M.Phil. Programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.
- 75.5.6 Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department and the final grades shall be communicated to the Institution/College.

75.5.7 A M.Phil Scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale in the course work in order to be eligible to continue in the Program and submit the dissertation/thesis.

75.6 Research Advisory Committee and its functions:

75.6.1 There shall be a Research Advisory Committee, for each M.Phil. scholar consisting of the following members.

- (i) Vice-Chancellor or his nominee.
- (ii) Head of the Institute of the concerned faculty.
- (iii) Head of University Teaching Department in the subject.
- (iv) Chairman, Board of Studies in the Subject.
- (v) One external subject expert of the rank of University Professor to be appointed by the Vice-Chancellor ordinarily out of a panel of 5 experts given by the Chairman of the Board of Studies.

The external expert and two other members shall form the quorum.

Note: 1. On the request of the supervisor (s), Vice-Chancellor may permit him to present as an observer during the oral presentation of his candidate in RDC meeting.

2. No T.A. & D.A. shall be payable to the candidate and the supervisor for attending the Research Degree Committee meeting.

The Research Supervisor of the scholar shall be the Convener of this Committee. This Committee shall have the following responsibilities:

- (i) To review the research proposal and finalize the topic of research;
- (ii) To guide the research scholar
- (iii) To develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- (iv) To periodically review and assist in the progress of the research work of the research scholar.

- 75.6.2 A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the Institution/College with a copy to the research scholar.
- 75.6.3 In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the University with specific reasons for cancellation of the registration of the research scholar.
- 75.7 **Evaluation and Assessment Methods, minimum standards/credits for award of the degree, etc.:**
- 75.7.1 The overall minimum credit requirement, including credit for the course work, for the award of M.Phil. degree shall not be less than 24 credits.
- 75.7.2 Upon satisfactory completion of course work, and obtaining the marks/grade prescribed in sub-clauses 83.5.7 above, as the case may be, the M.Phil. Scholar shall be required to undertake research work and produce a draft dissertation/thesis within a reasonable time, as stipulated by the Institution concerned based on these Regulations.
- 75.7.3 Prior to the submission of the dissertation/thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the Research Advisory Committee.
- 75.7.4 M.Phil scholars shall present at least one (1) research paper in a conference/seminar and make two paper presentations in conferences/seminars before the submission of the dissertation/thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.
- 75.7.5 The Academic Council of the University shall evolve mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation/thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other

degree/diploma of the same Institution where the work was carried out, or to any other Institution.

- 75.7.6 The M.Phil. dissertation submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least one external examiner who is not in the employment of the Institution/College. The *viva-voce* examination, based among other things, on the critiques given in the evaluation report, shall be conducted by both of them together, and shall be open to be attended by Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts/ researchers.
- 75.7.7 The open viva-voce of the research scholar to defend the dissertation/thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation/thesis is/are satisfactory and include a specific recommendation for conducting the *viva-voce* examination. If the evaluation report of the external examiner in case of M.Phil dissertation is unsatisfactory and does not recommend *viva-voce*, the University shall send the dissertation to another external examiner out of the approved panel of examiners and the *viva-voce* examination shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also unsatisfactory, the dissertation/ thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.
- 75.7.8 The University shall develop appropriate methods so as to complete the entire process of evaluation of M.Phil. dissertation within a period of six months from the date of submission of the dissertation/thesis.
- 75.9 **Depository with INFLIBNET:**
- 75.9.1 Following the successful completion of the evaluation process and before the announcement of the award of the M.Phil. degree(s), the University concerned shall submit an electronic copy of the M.Phil. Dissertation to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.
- 75.9.2 Prior to the actual award of the degree, the University shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of the UGC Regulations-2016.

ORDINANCE-76
Doctor of Philosophy (Ph.D.)

76.1 Eligibility criteria for admission to Ph.D. Programme:

Subject to the conditions stipulated in UGC Regulations, the following persons are eligible to seek admission to the Ph.D. Programme:

- 76.1.1 Master's Degree holders satisfying the criteria stipulated in UGC Regulations.
- 76.1.2 Candidates who have cleared the M.Phil. Course work with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completing the M.Phil. Degree shall be eligible to proceed to do research work leading to the Ph. D. Degree in the same Institution in an integrated Programme. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/differently-abled and other categories of candidates as per the decision of the University Grant Commission from time to time.
- 76.1.3 A person whose M.Phil. Dissertation has been evaluated and the viva-voce is pending may be admitted to the Ph.D. Programme of the same Institution;
- 76.1.4 Candidates possessing a Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. Programme.

76.2 Duration of the Programme:

- 76.2.1 Ph.D. Programme shall be for a minimum duration of three years according to UGC Regulations if any will be followed.
- 76.2.2 Extension in very exceptional cases on the recommendation of Research Advisory Committee and approval by the Academic Council.

76.2.3 The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

76.3 Procedure for admission:

76.3.1 University shall admit Ph.D. students through an Entrance Test conducted by it. The Academic Council of the University shall decide separate terms and conditions for those students who qualify UGC-NET (including JRF/UGC-CSIR NET, SLET/GATE/Teacher Fellowship holder or have passed M.Phil. Programme)/ UGC Norms if any shall be followed .

76.3.2 The University shall:

76.3.2.1 Decide on an annual basis through its academic council, a predetermined and manageable number of Ph.D. scholars to be admitted depending on the number of available Research Supervisors and other academic and physical facilities available, keeping in mind the norms regarding the scholar- teacher ratio (as indicated in Para 4.5), laboratory, library and such other facilities;

76.3.2.2 Notify well in advance in the institutional website and through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in the regional language, the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates;

76.3.2.3 Adhere to the State-level reservation policy, as applicable.

76.3.3 The admission shall be based on the criteria notified by the University, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.

76.3.4 The University shall admit candidates by a two stage process through:

76.3.4.1 The qualifying marks for clearing entrance test shall be 50%. The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% shall be

subject specific. The Entrance Test shall be conducted at the Centre(s) notified in advance (changes of Centre, if any, also to be notified well in advance); and

76.3.4.2 An interview/*viva-voce* to be organized by the University when the candidates are required to discuss their research interest/area through a presentation before a duly constituted Department Research Committee.

76.3.5 The interview/*viva voce* shall also consider the following aspects, viz. whether:

76.3.5.1 The candidate possesses the competence for the proposed research;

76.3.5.2 The research work can be suitably undertaken at the Institution/College;

76.3.5.3 The proposed area of research can contribute to new/additional knowledge.

76.3.5.6 The University shall maintain the list of all the Ph.D. registered students on its website on year-wise basis. The list shall include the name of the registered candidates, topic of his/her research, name of his/her supervisor/co-supervisor and date of enrollment/registration.

76.4 **Allocation of Research Supervisor:** Eligibility criteria to be a Research Supervisor, Co- Supervisor, Number of Ph.D. scholars permissible per Supervisor, etc.

76.4.1 Any regular Professor of the University/Institution Deemed to be a University/College with at least five research publications in referred journals and any regular Associate/Assistant Professor of the university/institution deemed to be a university/college with a Ph.D. degree and at least two research publications in referred journals may be recognized as Research Supervisor.

Provided that in very exceptional case if any.

76.4.2 Only a full time regular teacher of the concerned University/Institution shall act as a supervisor. The external supervisors are not allow. However, areas from other departments of the same institute or from other related

Institutions with the approval of the Research Advisory Committee.

- 76.4.3 The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.
- 76.4.4 In case of topics which are of interdisciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/Faculty/College /Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.
- 76.4.5 A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than Eight (8) Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of four (4) Ph.D. scholars and UGC norms if any should be followed.
- 76.4.6 In case of relocation of an Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.
- 76.5 **Course Work:** Credit Requirements, number, duration, syllabus, minimum standards for completion, etc.
- 76.5.1 The credit assigned to the Ph.D. course work shall be a minimum of 08 credits and a maximum of 16 credits.
- 76.5.2 The course work shall be treated as prerequisite for Ph.D. preparation. A minimum of four credits shall be assigned to one or more courses on Research Methodology

which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for Ph.D. degree.

76.5.3 All courses prescribed for Ph.D. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the authorized academic bodies.

76.5.4 The Department where the scholar pursues his/her research shall prescribe the course(s) to him/her based on the recommendations of the Research Advisory Committee.

76.5.5 All candidates admitted to the Ph.D. Programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.

76.5.6 Candidates already holding M. Phil. degree and admitted to the Ph.D. Programme, as per UGC Regulations or those who have already completed the coursework and have been permitted to proceed to the Ph.D. in integrated course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. Programme shall be required to complete the Ph.D. course work prescribed by the Department/ UGC Rules if any shall be followed.

76.5.7 Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department and the final grades shall be communicated to the Institution/College.

76.5.8 A Ph.D. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale in the course work in order to be eligible to continue in the Program and submit the dissertation/thesis.

76.6 Research Advisory Committee and its functions:

76.6.1 There shall be a Research Advisory Committee, for each Ph.D. scholar consisting of the following members.

(i) Vice-Chancellor or his nominee.

(ii) Head of the Institute of the concerned faculty.

(iii) Head of University Teaching Department in the subject.

(iv) Chairman, Board of Studies in the subject.

One external subject expert of the rank of University Professor to be appointed by the Vice-Chancellor ordinarily out of a panel of 5 experts given by the Chairman of the Board of Studies. The external expert and two other members shall form the quorum.

Note: 1. On the request of the supervisor (s), Vice-Chancellor may permit him to present as an observer during the oral presentation of his candidate in RDC meeting.

2. No T.A. & D.A. shall be payable to the candidate and the supervisor for attending the Research Degree Committee meeting.

The Research Supervisor of the scholar shall be the Convener of this Committee. This Committee shall have the following responsibilities:

- (i) To review the research proposal and finalize the topic of research;
- (ii) To guide the research scholar
- (iii) To develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- (iv) To periodically review and assist in the progress of the research work of the research scholar.

76.6.2 A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the Institution/College with a copy to the research scholar.

76.6.3 In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the University with specific reasons for cancellation of the registration of the research scholar.

76.7 **Evaluation and Assessment Methods, minimum standards/credits for award of the degree, etc.:**

- 76.7.1 Upon satisfactory completion of course work, and obtaining the marks/grade prescribed in sub-clauses 7.8 above, as the case may be, the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation/thesis within a reasonable time, as stipulated by the Institution concerned based on these Regulations.
- 76.7.2 Prior to the submission of the dissertation/thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the Research Advisory Committee.
- 76.7.3 Ph.D. scholars must publish at least one (1) research paper in referred journal and make two paper presentations in conferences/seminars before the submission of the dissertation/thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.
- 76.7.4 The Academic Council of the University shall evolve mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation/thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work was carried out, or to any other Institution.
- 76.7.5 The Ph.D. thesis submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least two external examiners, who are not in employment of the University, of whom one examiner may be from outside the country. The *viva-voce* examination, based among other things, on the critiques given in the evaluation report, shall be conducted by the Research Supervisor and at least one of the two external examiners, and shall be open to be attended by Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts/researchers.
- 76.7.6 The public *viva-voce* of the research scholar to defend the dissertation/thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation/thesis is/are satisfactory and include a specific recommendation for conducting the *viva-voce* examination. If one of the evaluation reports of the external examiner in case of Ph.D. thesis, is unsatisfactory and does not recommend *viva-voce*, the University shall send the thesis to another external examiner out of the approved panel of examiners and the *viva-voce* examination shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also unsatisfactory, the dissertation/ thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.

76.7.7 The University shall develop appropriate methods so as to complete the entire process of evaluation of Ph.D. thesis within a period of six months from the date of submission of the thesis.

76.8 Depository with INFLIBNET:

76.8.1 Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree, the Institution concerned shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.

76.8.2 Prior to the actual award of the degree, the University shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of the UGC Regulations.

ORDINANCE 77**Award of Degrees, Diplomas, Certificates and Other Academic Distinctions****[Act Section 28 (1) (c)]**

1. The candidate after passing the examination prescribed for a particular certificate, diploma or degree shall become entitled for the award of the said certificate, diploma or degree respectively as the case may be.
2. The Registrar shall place the names of all the successful candidates for the award of certificates, diplomas or degrees before the Academic Council soon after the declaration of the results. On approval by the Academic Council, the Provisional Certificates, Diplomas and Degrees shall be issued to the respective candidates by the Registrar.
3. The Certificates, Diplomas and Degrees shall be signed by the Vice-Chancellor of the University.
4. The nomenclature of the Degree /Diploma/Certificate that would be conferred by the University shall be as per the ordinance and they will be conferred in the convocation of the University.

ORDINANCE 78**The Conditions for the Award of Fellowships and Scholarships, Stipends, Medals and Prizes****[Act Section 28 (1) (d)]**

1. (a) Every year the University shall invite applications through advertisement and notifications in University Web Site for the awards instituted, Fellowships, Scholarships and Studentships.
(b) All awards of Fellowships, Research Scholarships and other scholarships shall be made on the recommendation of a committee consisting of:
 - (i). The Chancellor --- Chairperson
 - (ii). The Vice-Chancellor --- Member
 - (iii) Dean nominated by the Vice-Chancellor Member
 - (iv). The Registrar --- Member Secretary
2. Subject to the general conditions applicable to all Research Fellowships and Scholarships as laid down in paragraph 4 below, the value, duration and conditions for the award of All India Fellowships shall be such as are laid down by the Awarding Body and University.
3. The value and duration of Scholarships/Fellowships instituted by the Governing body of the University shall be laid down by the Academic Council and approved by the Board of Management.
 - (i) The Selection of the candidates shall be made in accordance with the regulations laid down by the University.
 - (ii) The Fellow/Scholar will do full time Research Work under an approved guide on a subject approved by the MUMT.
 - (iii) The Fellow/Scholar shall not accept or hold any appointment paid or otherwise or receive any emolument, salary, stipend etc. from any other source during the tenure of the award nor shall engage himself/herself in any profession or trade during the period. He shall,

however, undertake teaching assignment of not more than nine hours a week in the institution, where he is working without accepting any remuneration. If he is found availing of fellowship/scholarship while doing paid service his fellowship/scholar will be discontinued forthwith and he will have to return the full amount received so far with interest to the university.

- (iv) The Fellow/Scholar shall not join any other course of study or appear in any examination after commencing work under the Fellowship/Scholarship.

Provided that the Vice-Chancellor may, on the recommendation of the guide, permit the Fellow/Scholar to join a Language/Computer Diploma Course and appear in an examination.

Provided further that exemption could be provided for those also who wish to appear in an examination or a subject relevant to the problems of research without supplicating for a degree.

- (v) Unless permitted by the guide to work for a specified period at some other place, the Fellow/Scholar shall be required to attend the institution, where he is to work, on all working days.
- (vi) If any information submitted by the Fellow/Scholar in his application is found to be incorrect, incomplete or misleading, the award may be terminated by the University after giving him opportunity of being heard.
- (vii) If at any time it should appear to the University that the progress or conduct of the Fellow/Scholar has not been satisfactory, the Fellowship/Scholarship may be suspended or withdrawn.
- (viii) (A) The leave for a maximum of Thirty Days in a year in addition to general holiday may be taken by a Fellow/Scholar with the approval of the guide and the Maharishi University of Management & Technology (MUMT). The general holidays, however, do not include the vacation period e.g. Summer, VijayaDashmi, Deepawali, and Christmas vacations. No other leave with Fellow/Scholar shall be admissible.

- * Provided that the women awardees would be eligible for Maternity Leave as prescribed by the State Government Rules ones during the tenure of the award..

(B) The Fellow/Scholar may, in special case, be allowed by the MUMT leave without Fellowship/Scholarship for a period not exceeding Three Months during the tenure of the award on the recommendation of the guide.

(ix) The Fellow/Scholar shall be required to pay the fees prescribed by the institution where he works.

4. Graduate and Postgraduate Scholarships instituted by the University shall ordinarily be tenable for two academic sessions i.e. twelve months in the first year and ten months in the second year on condition that the scholarship holder produces a certificate of efficiency in studies from the Head of the Department in the subject of study.
 5. The scholarship shall be tenable from 1st of August if the scholarship holder joins the course within one month of the date of the opening of the University/College after the summer vacation and pays the tuition fees from the commencement of the session. In any other case, it shall be tenable from the date on which the candidate joins the course.
 6. A scholarship shall be withdrawn in the subsequent year if the scholarship holder fails to secure at least 60% marks in the Previous Examination of the concerned course.
 7. If a scholarship-holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship shall be paid only if the Head of the Institution certifies that the scholar diligently studied for the examination but was unable to take the examination for reasons beyond his / her control. Such a scholar shall not receive scholarship during the next session but shall be entitled to the scholarship for the subsequent year if the scholar passes the previous examination with the requisite standard in the succeeding year in the first attempt.
 8. A scholarship-holder shall at all time exhibit good behavior and observe all rules of discipline.
 9. (9.1) A scholarship shall be liable to termination, if-
 - (i) The scholarship-holder discontinues studies during the middle of a session or
 - (ii) The scholarship-holder after he has been given a reasonable opportunity to explain his conduct is in the opinion of the Academic Council guilty of a breach of Para 8 of this ordinance and if the Academic Council so directs, the scholarship-holder also be liable to refund the amount of scholarship drawn by him/her.
- (9.2) The order of termination passed by the Academic Council shall be final.

ORDINANCE 79**Rules for allotment of Residence to the Students of the University****[Act Section 28 (1) (g)]**

1. The University may provide Hostel Facility
2. The hostel maintained by the University/Department shall provide congenial academic environment.
3. Each student desirous of taking admission in the hostel shall submit his application on the prescribed form to the Warden after admission in the university/ along with proof of admission. He shall appear before hostel committee in person along with his/ her parents/local guardian and the original documents.
4. The admission to the hostel shall be granted at the discretion of the Warden. Special care will have to be taken to accommodate students belonging to weaker economic section of the society.
5. On admission to the Hostel, the parents shall fill up the requisite forms; nominate the local guardian and visitors to be allowed to the hostel.
6. The student shall occupy the room allotted to him/her. He/she shall not change the room or shift the furniture in/out of his/her room without the written permission of the hostel Warden.
7. The concern students shall be responsible for the care and maintenance of the furniture, furnishing, fixtures, etc. Any damage to hostel property shall be made good by the concerned students.
8. The residents are debarred from using any electrical appliances other than provided or specifically permitted by the Warden in writing.
9. The students are prohibited to possess firearms, weapons or potentially dangerous instruments and knives of non-permissible length defaulters will be dealt with seriously including rustication.
10. Consumption of drugs/alcohol/intoxicants/smoking are strictly prohibited in the hostel premises. Defaulters will be severely dealt with including expulsion.

11. The residents indulging in vandalism/violence within the hostel premises will be severely dealt with including expulsion.
12. The students residing in the University Hostel shall pay such fees before the due date as may be prescribed by the board of Management from time to time.
13. Each Hostel shall have Warden(s), who shall be appointed by the Vice-Chancellor for a period of three years. He can be given extension.

ORDINANCE - 80**Provisions Regarding Disciplinary Actions against the Students****[Act Section 28 (1) (h)]**

1. Every student in the University shall at all times has to be of good in behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities, shall observe a code of conduct both within and outside the campus in a manner befitting to the student of an institute of national stature and observe all rules of discipline of the Institution of which he/she is a student and of the University.
2. Each student shall show due respect and courtesy to the teachers, administrators, and other employees in and outside of the institute and good neighborly behavior towards fellow students.
3. Any violation of the code of conduct or breach of any rule or regulation of the University by the student shall constitute an act of indiscipline and shall make him/her liable for disciplinary action.
4. The following acts shall constitute acts of gross indiscipline and students indulging in any of them shall be liable to disciplinary action against them:
 - (i) Disobeying the teachers and displaying unacceptable act within and outside the University premises.
 - (ii) Indulging in Vandalism/Violence and damaging University and/or Public property or property of a fellow student.
 - (iii) Quarrelling, fighting and passing derogatory remarks in the University premises against its teachers/employees/canteen and mess workers, etc.
 - (iv) Possession and use of firearms, weapons and potentially dangerous instruments, etc.
 - (v) Consumption and sale of drugs/alcohol/intoxicants/tobacco etc.
 - (vi) Indulging in ragging, which is strictly prohibited as per Supreme Court Ruling
 - (vii) Any other act which the Disciplinary Committee may determine to be undesirable.
5. When a student has been found guilty of breach of discipline within or outside the premises of the University or an institution, or persistent idleness or has been guilty of misconduct, the Head of the concerned department/institution at which such student is studying will report to the Discipline Committee and Vice Chancellor along with the Registrar. The Discipline Committee

with the approval from the Vice-Chancellor, may according to the nature and gravity of the offence-

- i. Suspend such student from attending the classes for not more than three weeks,
 - ii. Expel such student from the institution,
 - iii. Disqualify such a student from appearing at the next ensuing Examination
 - iv. Rusticate such student.
- 6 Before inflicting such punishment as aforesaid, the Head of the concerned department/institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
- 7 The Head of the Institution concerned shall have the power to temporarily suspend the student from the Institution for such a time as may be necessary to conduct an inquiry into his/her conduct in connection with the alleged offence.
- 8 The period during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his/her attendance for appearing at an Examination provided he/she is found innocent.
- 9 The rustication of a student from an institution shall entail the removal of his/her name from the register of the enrolled students.
- 10 The fees of the student rusticated from the University will be confiscated
- 11 A student so rusticated will not be re admitted to the University before the completion of a period of three years or prescribed duration (whichever is earlier) from the date of his/her rustication. A rusticated student seeking re admission after the prescribed duration from the date of his/her rustication will submit an affidavit of maintaining good behavior during his / her stay in the university as a student.
- 12 The Proctor/Dean of Students' welfare (DSW) shall be appointed from amongst the teaching staff of the University Departments and Institutes by the Vice-Chancellor for a period of two year to maintain the discipline. In view of competence, the teacher concern may continue with the approval of the Vice Chancellor.
- 13 The powers and duties of the Proctor / Dean of Students' welfare (DSW) shall be determined by the Vice Chancellor from time to time.

ORDINANCE -81**Creation of Other Bodies for Improvement of Academic Environment of the University****[Act Section 28 (1) (i)]**

1. The University shall have the following bodies for the improvement of the academic quality of the University:
 - (i) Policy Committee
 - (ii) Honorary degrees award committee
2. Education Policy Committee shall comprise of the following:
 - (i) The Vice-Chancellor -Chairperson
 - (ii) The Pro Vice Chancellor if any
 - (iii) The Dean, Academic Affairs
 - (iv) The Chairperson UG Studies
 - (v) The Chairperson PG Studies
 - (vi) Three Deans nominated by the Vice-Chancellor.
 - (vii) Vice-Chancellor shall have nominated the convener.
4. **Honorary Degree Award Committee:**

The constitution of the committee shall be as under:

 - (i). The Vice-Chancellor –Chairman
 - (ii) Dean, Nominated by the Vice-Chancellor
 - (iii). The Registrar
- 4.1 The committee shall consider names of those distinguished persons who have made significant contribution in their field. the Board of Management shall finalize the name/names and shall forward it to the Chancellor for final approval.

- 4.2 The committee shall forward the names so considered to the Governing Body for final decision.
- 4.3 The conferment of Honorary degree shall be made in regular or special convocation of the University.

ORDINANCE - 82**Cooperation and Collaboration under MOU with other Universities and Institutions and bodies of Higher Education****[Act Section 28 (1) (j)]**

1. The University shall seek cooperation and collaboration with the existing Universities and Institutes of Higher Education in India and abroad and execute a Memorandum of Understanding (MoU) detailing the extent and area of cooperation and collaboration mutually agreed upon.
2. The University may collaborate with Universities and Institutes of Excellence engaged in Higher Education in the country and abroad for the Research innovation consultancy and examination work and exchange of teachers and students from time to time.
3. The University may collaborate with the Recognized Organizations/Institutes for providing training, teaching and guidance to the weaker students and also to the teachers of schools and colleges.