Course Structure

Bachelor of Computer Applications (BCA)-1

The objective of the programmes is to open a channel of admission for computing courses for students, who have done the 10+2 and are interested in taking computing as a career. After acquiring the Bachelor's Degree (BCA) at IGNOU, there is further educational opportunity to go in for MCA Programme at IGNOU or a Master's programme at another University. The minimum prescribed period for Integrated mode MCA and BCA is five years. The basic structure of the program is as follows :

FIRST YEAR						
I Semester				**II Semester**		
Course Code	Course Title	Credits		Course Code	Course Title	Credits
CS-610	Foundation course in English for Computing	4		CS-612	PC Software Application Skills	4
BSHE-101	Foundation course in Humanities and Social Sciences	8		CS-60	Foundation course in Mathematics in Computing	8
CS-611	Computer Fundamental and PC Software	4		CS-62	Computer Fundamental and PC Software	4

SECOND YEAR						
III Semester				**IV Semester**		
Course Code	Course Title	Credits		Course Code	Course Title	Credits
FST-01	Foundation course in Science and Technology	8		CS-06	Introduction DBMS	4
CS-63	Introduction to System Software Organization	4		CS-64	Introduction to Computer Organization	4
CS-05	Elements of Systems Analysis and Design	4		CS-65	Windows Programming	2
				CS-66	Multimedia	2
				CS-67	RDBMS Lab.	4

THIRD YEAR						
V Semester				**VI Semester**		
Course Code	Course Title	Credits		Course Code	Course Title	Credits
CS-68	Computer Network	4		CS-72	C++ and Object Oriented Programming	4
BCS-061	TC/IP Programming	4		CS-73	Theory of Computation	4
CS-70	Introduction Software Engineering	4		CS-74	Introduction of Internet Programme (Java)	2
CS-71	Computer Oriented Numerical Techniques	4		CS-75	Internet Administration	2
				CS-76	Project	4

2. Bachelor's Degree Programmes (BDP)- B.A./B.Com./B.S.W.

Admission to B.A./B.Com./B.S.W. Entry to Bachelor's Degree Programmes is through two streams :

(i) non-format (ii) format

The non-format stream is for those students who have not passed 10+2 or is equivalent examination. They have to pass Bachelor's Preparatory Programme of IGNOU to quality for admission to B.A., B.Com and BSW.

2.1 Bachelor's Degree Programme (BPD) B.A./B.Com./B.S.W.

The University offers a Bachelor Degree Programme leading to B.A./B.Com./B.S.W. Degree Medium of instruction can be either English or Hindi. A learner can complete the Bachelor's Degree Programme in a minimum period of three years and a maximum period of six years. The University follows the credit system. One credit is equal to 30 hours of learner's study time. A learner will be eligible to get a B.A./B.Com./B.S.W. Degree when he/she earns 96 credits. Foundation Courses, Elective Courses and Application. Oriented Courses as given under.

Programme	Foundation	Elective Courses	Application
B.A.24 Credits	56 Credits-	8 to 64 credits	16 credits
B.Com.	24 Credits	56 Credits & less than 48 Credits Commerce to 64 Credits	8 to 16 credits
B.S.W.	24 Credits	72 Credits	

In addition to these courses, all BDP students have to study an awareness courses on environment entitled - 'An introduction to the Environment' (NEV 001). The course aims to improve the understanding and enrich knowledge about the prevalent environmental concerns and issues, and management or various environmental problems. There will be no examination for this course.

2.2 Foundation Courses- Common to all B.A./B.Com./B.S.W.

[Compulsory 24 credit (1st year 16 credits, IInd year 8 credits)]

The following the Foundation Courses which are compulsory.

Course Code	Title of the Course	Credits
FHS-1	Foundation Course in Humanities & Social Science	8
FST-1	Foundation Course in Science & Technology	8
FEG-1	Foundation Course in English-1	4
FHD-1	Foundation Course in Hindi-2	4

Optional Courses (Choose 4 Credits only) Modern Indian Languages

A Foundation Course in any of the following Modern Indian Languages is to be opted :

Course Code	Title of the Course	Credits
FEG-2	English	4
FGT-1	Gujrati	4
BHDF-101	Hindi	4

2.3 Elective Courses - B.A./B.Com./B.S.W. following are the Elective Courses :

Discipline	Course	Title of the Elective Courses	Cred
HINDI			
	EHD-1	Hindi Gadya	8
	EHD-2	Hindi Kavya	8
	EHD-3	Hindi Sahitya ka Itihas evam Sahitya Parichaya	8
	EHD-4	Madhya Kaleen Bhartiya Sahitya Samaj Aur Sanskriti	8
	EHD-5	Adhunik Bhartiya Sahitya Rashtriya Centre aur Vartman	8

Discipline	Course	Title of the Elective Courses	Credits
	EHD-6	Hindi Bhasha : Bhass aur Vartman	8
	EHD-7	Hindi Samdra	8
	EHD-8	Prayojarmoolak Hindi	8
	EEC-07	Industrial Development in India	8
	EEC-10	National Income Accounting	8
	EEC-11	Fundamental of Economics	8
	BECE-002	India Economics Development issue & perspective	8
	EEC-13	Elementary Statistical Methods	8
	EEC-14	Agricultiral Development in	8

ENGLISH

BEGE-101	From Language to Literature	8
BEGE-102	The Structure of Modern English	8
BEGE-103	Communication Skill in English	8
BEGE-104	English for Practical Purpose	8
BEGE-105	Understanding Pross	8
BEGE-106	Understanding Policy	8
BEGE-107	Understanding Drama	8
BEGE-108	Reading the Novel	8

POLITICAL SCIENCE

EPS-11	Political Ideas & Ideologies	8
EPS-12	Government & Political in India	8
EPS-03	Modern Indian Political Thought	8
EPS-15	South Asia : Economy, Society and Politics	8
EPS-06	Government and Political in East & South East Asia	8
EPS-07	International Relations	8
EPS-08	Government and Politics in Australia	8
EPS-09	Comparative Government and Politics	8

HISTORY

EHI-01	Modern India : 1857-1964	8
EHI-02	India Earliest Times to the 8th Century A.D.	8
EHI-03	India : From 8th Century to 15th Century A.D.	8
EHI-04	India : From 18th to Mid-18th Century	8
EHI-05	India : From Mid-18th to Mid-19th Century	8
EHI-06	History of China and Japan 1840-1949	
EHI-07	Modern Europe : Mid Eighteenth to Mid Twentieth Century	8

ECONOMICS

BECE-015	Elementary Mathematical Methods in Economics	8
BECE-016	Economic Development : Comparative Analysis and contempory issues India	8

PUBLIC ADMINISTRATION

EPA-1	Administrative Theory	8
BPAE-102	Indian Administration	8
EPA-3	Development Administration	8
EPA-4	Personnel Admin istration	8
EPA-5	Financial Administration	8
EPA-6	Public Policy	

SOCIOLOGY

ESO-11	The Study Society	8
ESO-12	Society in India	8
ESO-13	Sociological Thought	8
ESO-14	Society and Stratification	8
ESO-15	Society and Religion	8
ESO-16	Social Problems in India	8

SOCIAL WORK (BSW)

BSWE-001	Introduction to Social Work	8
BSWL-001*	Social Work Practicum-I (Practical)	8
BSWE-002	Social Work Intervention with Individuals & Groups	8
BSWL-002*	Social Work Practicum -II (Practical)	8
BSWE-003	Social Work Intervention with communities and Institutions	8
BSWL-003*	Social Work Practicum -III (Practical)	8
BSWE-004	Introduction to Family Education	8
BSWE-005	Introduction of HIV/AIDS	8
BSWE-006	Substance Abuse and Counseling	8

*These courses are practical for First, Second and Third year of BSW respectively. Successful completion of practical in first year is a necessary condition for taking up Practical for the Second year. Similarly successful completion of Practical in Second year is a necessary condition for taking up Practical for the third year.

B.A.

These course would be available to you in a phased manner i.e. some would be available in the first year, a few more would be available in the second year the retraining in the third year. This phasing has been done for the convenience of counseling and examination. In this scheme all the elective courses have been divided into groups.

Group1	BEGE-101, EHD-1 EHD-5, EEC-11, EEC-1, EHI-1, EHI-7, EPS-11, EPA-A, ESO-11, ECO-1, ECO-2, MTE-1, MTE-4, MTE-5, BSWE-04, BPY-001, BPY-002
Group2	BEGE-102, EHD-2 EHD-8, BECE-002, EHI-2, EPS-12, BPAE-102, ERD-1, ESO-12, MTE-2, MTE-6, BPY-003, BPY-004
Group3	EEG-3, BEGE-108, EHD-3, EEC-10, EEC-13, EHI-3, EPS-3, EPS-8, EPA-3, ESO-13, ECO-5, ECO-7, MTE-7, MTE-8, BSWE-05, BPY-005, BPY-008
Group4	BEGE-105, EHD-6, EEC-14, EHI-4, EPS-7, EPA-4, ESO-14, ECO-3, ECO-6, ECO-12, ECO-13, ECO-14, MTE-9, MTE-10, BSWE-06, BPY-006, BPY-007,

In order to enable the learned to complete BSW Programme within the minimum period of three years, they are allowed to take 32 credits worty of courses in each year as follows:

B.Com.

In order to enable you to complete B.Com. Programme within the minimum period of three years, they are allowed to take 32 credits wortt of courses in each year. In the **first year** you should take 16 credits of foundation courses (FHS-1, FEG-1 or FHD-2 and FEG-2 or any one of the MILs) 8 credit of Elective Courses in Commerce (ECO-1 and ECO-2) and 8 credit of Elective Course in other Disciplines either from Group 1 or 2 or 8 credits of Computer Courses (CIC-02 and CIC-05). In the **Second year** you should take 8 credits of Foundation Courses (FST-01) and 24 credits of Elective Courses in Commerce (ECO-3, ECO-5, ECO-6 or ECO-13, ECO-7, ECO-12 and ECO-

	BPYE-001, BPYE-002
Group5	EEG-6, EHD-7, BECE-15, EHI-5, EPS-15, EPA-5, ESO-15, ECO-8, ECO-9, MTE-11, MTE-12, BPY-009, BPY-010
Group6	EEG-4, BEGE-107, EHD-4, BECE-016, EEC-7, EHI-6, EPS-6, EPS-9, EPA-6, ESO-16, ECO-10, MTE-13, MTE-14, BPY-011, BPY-012

Only Group 1 and 2 courses are available in the first year. In first year you have to choose courses worth 16 credits only from elective courses. Selected 8 credits from each group. The rest of the Elective Courses would be offered in second and third year.

You should offer elective courses in such a way that overlapping is avoided i.e. **you should offer courses of 8 credits from Group 1 and 8 credits from Group2.**

Application-Oriented Courses. In the third year your have to take courses worth 8 to 16 credits from this group. While selecting these courses take are that they are of use to you in the profession, you are working in or intend to take up in future.

The Bachelor Degree Programme in Social Work (BSW) is meant for people who are interested in providing professional assistance to people in need. Persons with professional training/degree in Social Work generally work in socially relevant areas such as health care, community development, education, industry, counseling, family, correction, social defense, women, children, disability etc. With the globalization, market economy and liberalization, new concerns and human problems are emerging which needs to be addressed. This programme will be particularly useful, to people employed at middle and lower levels with NGO's. It will also be useful to fresh candidates who may like to work in social and social welfare sectors.

14). In the Third year your should take 16 credits of Elective Courses in Commerce (ECO-8, ECO-9, ECO-10 and ECO-11) and 8 to 16 credits in Application-Oriented Courses. In case you take only 8 credits in Application-Oriented Courses, you should take 8 credits of Computer Courses (CIC-02 and CIC) if you have not opted in the first year or 8 credits in electrive courses in other Discipline. It shall be noted that the Commerce based Application-Oriented Courses are AMK-1, AED-1, ACM-1 and ASP-1.

Foundation	Courses (from BDP)	16 credits
BSWE-001	Introduction to Social Work (Theory)	8 credits
BSWL-001	Social Work Practicum-1 (Practical)	8 credits
		32 credits
Foundation Course (from BDP)		**8 credits**
BSWE-002	Social Work Intervention with Individuals & Groups (Theory)	8
BSWL-002	Social Work Practicum -II (Practical)	8
BSWE-004	Introduction to Family Education	8
		32 credits
BSWE-003	Social Work Intervention with communities and Institutions (Theory)	8
BSWL-003	Social Work Practicum -III (Practical)	8
BSWE-005	Introduction of HIV/AIDS	8
BSWE-006	Substance Abuse and Counseling	8

Bachelor of Preparatory Programme (BPP)

Bachelor's Preparatory Programme (BPP) - Non-Formal Channel to B.A./B.Com. BSW/BTS

1. Bachelor's Preparatory Programme is offered by the University to those student who wish to Bachelor's Degree of IGNOU but do not have the essential qualifications of having passed 10+2.
2. In the absence of such a qualifying certificate these students are deprived of higher qualification. To enable such students to enter higher education stream, IGNOU has designed this preparatory programme.
3. Bachelor's Preparatory Programme (BPP) is on offered in English and Hindi.

Structure of the Programme

Bachelor's Preparatory Programme has following three courses. Students has to select any two of these courses

i) Preparatory Course in General Mathematics - OMT - 101
ii) Preparatory Course in Social Sciences - OSS - 101
iii) Preparatory Course in Commerce - PCO - 01

4. Bachelor's of Business Administration (BBA) in Retailing) offered in July Session only) Programme Structure

The Programme is of 96 credits compulsory courses with an internship and On the job Training (OJI) in the first, Second and Third year respectively. The programme will be officered will be offered with modular approach as given below :-

(a) First year - Diploma in Retailing (DIR)
(b) Second year - Advanced Diploma in Retailing (ADIR)

(c) Third year - Bachelor of Business Administration in Retailing (BBA)
(d) Three months internship the first year and OJT subsequently in the 2nd and 3rd year.
(e) A Viva-Voce after submission of the Work book for BRLT-005, BRLT-012 and BRLT-019 under BBA
(f) DIR & ADIR are only exit point.
(g) Programme will be offered once in July every year.
(h) All DIR students will be offered admission into second year and subsequently in to third BBA Retailing.
(i) Fee for BBA Retailing will be Rs. 5000/- per year for 2012, 2013 and 2014. C

Ist year : Diploma in Retailing (DIR)		
Course Code	Course Title	Credits
BRL-001	Overview of Retailing	4
BRL-002	Retail Marketing and Communication	4
BRL-003	Retail Management Perspective and Communication	4
BRL-004	Customer Service Management	4
BRLT-005	Intership and viva-voca	16
	Total	**32**

IInd year : Advance Diploma in Retailing (ADIR)		
Course Code	Course Title	Credits
BRL-006	Buying and Merchandising II	4
BRL-007	Store Operation-I	4
BRL-008	Human Resources	4
ECO-01	Business Organization	4
BCOA-001	Business Communication and Entrepreneurship	4
AMK-1	Marketing	4
BRLT-009	On the Job Training (OJT) viva-voca	8
	Total	**32**

IIIrd year : Bachelor of Business Administration Retailing		
Course Code	Course Title	Credits
BRL-006	Merchandising II	4
BRL-007	Retail Operation and Store Management-II	4
BRL-008	Visual Merchandising and Store Management	4
ECO-01	Customer Value Management	4
BCOA-001	Organizational Behaviour	4
AMK-1	IT Application in Retail	4
BRLT-009	On the Job Training (OJT) viva-voca	8
	Total	**32**

Medium of Structure

The Programme is offered in English Medium only. However, student can write assignment and term and examination in Hindi also.

Duration

The Programme has minimum duration of three years and maximum years.

Eligibility Criteria

Category A Direct Entry

(a) +2/equivalent based on merit of physically fit-candidates.
(b) University provides reservation of seals as per Government of India rules.
(c) There will be a personal Interview at the Regional Centre prior to selection of the candidate. The Regional Director of the Regional Centre in consultation with the Programme Coordinator will conduct the personal interview.
(d) Candidates will be selected baled on the personal Interview during which a candidate will be judged on the following.

Appearance, Ability to communicate, Attitude, mental Alertness, and General Knowledge, Each of these shall

carry maximum of 10 marks allotted for personal interview. Candidate is required to secure 25 out of 50 marks to quality.

Age Limit

18-24 years with relaxation of 1 year (maximum 25 years) for those who are exceptionally qualified.

Category B-Sponsored Admission

The sponsor is allowed to nominate employees, who have passed +2/equivalent, from their retail organization. The sponsor will submit a letter on the company's letters head issued by the competent authority along with an individual application form of the candidate nominated with the Programme fee through a Demand Draft favour of IGNOU payable at New Delhi.

Candidate about will deposit their fees ONLY AFTER GET SELECTED, Respective Regional Centre will inform the candidate about the selection and fee to be deposited.

5. Post Graduate Diploma in Distance Education (PGDDE)

The Post Graduate Diploma in Journalism & Mass Communication (PGJMC) programme is the first of its kind in the Common Wealth of countries. It has been designed to provide essential know-how skills and professional knowledge for the staff involved in developing and maintaining distance education programmes for higher levels of instruction and also for those who want to join distance education institute in future as a professional. The programme consists of five courses:

Course Code	Course Title	Credits
ES-311	Growth and Philosophy of Distance Education	6
ES-312	Design & development of Self-Learning	6
ES-313	Learner Support Services	6
ES-314	Management of Distance Education	6
ES-318	Communication Technology for Distance Education	6
Total	**Five Courses**	**30**

The Programme is of one-year duration. The medium of instruction is English.

Post Graduate Diploma in Journalism and Mass Communication (PGJMC)

The Post Graduate Diploma in Journalism & Mass Communication (PGJMC) programme has been developed to meet the ever increasing demand for trained manpower in various media organization, it provides holistic view of the theoretical as well as practical aspects of journalism and mass communication. The programme is planned to upgrade the skills and competencies of those who are working in media organization without a formed training.

Course Code	Course Title	Credits
JMC-01	Introduction to Journalism and Mass Communication	8
JMC-02	Mass Media and Society	8
JMC-03	Reporting, Writing and Editing	8
JMC-04	Public Relations	8
	Total	**32**

7. *Certificate in Business Skills (CBS)

The programme has been developed jointly by IGNOU. Rajiv Gandhi Foundation (RGF) and Common wealth of Learning (COL) Canada, with an aim to enable NGOs and other agencies to develop business skills among the streat, unemployed youth, rural and urban disadvantaged sections and women, so that these groups can avail gainful self employment opportunities.

In order to be eligible for the award of the Certificate in Business Skills, One has to complete the following 4 courses equivalent to 16 credits :

Course Code	Course Title	Credits
ECO-01	Business Organization	4
PCO-1	Preparatory Course in Commerce	4
BCOA-001	Business Communication & Entrepreneurship	4
CIC	MS-Office	4
	Total	**16**

8. *Certificate in Guidance (CIG)

The Certificate in Guidance Programme is a joint project of Indira Gandi National Open University (IGNOU) and National Council of Educational Research and Training (NCERT).

a) develop an understanding of child development and individual difference in the context of the educational processes.
b) develop an understanding of the concepts and processess involved in guiding elementary school children for learning and socio-emotional development.
c) suggest intervention strategies for parents, teachers, social workers, volunteers and other adults to facilitate all-round development of children.

The Programme is essentially for target comprising teachers, parents, social workers, personnel from voluntary agencies or any individual who is interested in understanding and guiding children. The Programme consists of four courses of four Credits each.

Course Code	Course Title	Credits
NES-101	Understanding the Elementary School Child	4
NES-102	Facilitating Growth and Development	4
NES-103	Guiding Children's Learning	4
NES-104	Guiding Socio-emotional Development of Children	4
	Total	**16**

* Likely to be discontinue

9. *Certificate in Sericulture (CIS)

India occupies second position among the silk producing countries in the World besides being the largest silk consumer. The limited coverage is being made by the Central Silk Board, under the educational and training component for the farmers, entrepreneurs and technicians through its institutional network, CBS and IGNOU aim to impart scientific & entrepreneurial principles to the farmers and technicians involved in mulberry cultivation and silkworm production through ODL.

The main objective of the programme is intended to :

prepare the rural youth/farmers for accepting sericulture as profit making enterprise;

impart knowledge and technical skills in various aspects of Sericulture; and

Credits awareness about the opportunities and employment in Sericulture.

In order to be eligible for the award of the certificate, a student's has to complete the following 4 courses equivalent to 16 credits (1 credit is equal to 30 study hours).

A 20-days hands-on training will be conducted at the Programme Study Centre in which all the practical aspects of Host-Plant Cultivation and silkworm rearing will be covered.

Course Code	Course Title	Credits
NES-101	Understanding the Elementary School Child	4
NES-102	Facilitating Growth and Development	4

NES-103	Guiding Children's Learning	4
NES-104	Guiding Socio-emotional Development of Children	4
	Total	**16**

10. *Certificate in Information technology (CID)

This is a programme which not only imparts fundamentals of Computer Systems and Information Technology but also introduces advanced technologies such as Multimedia and internet. This programme is also having a dedicated practical course. Students get hands on experience in the areas of Word Processing, Spread Sheets, Presentation Tools, Databases and Web Site Development. One of the highlights of this programme is that student also learn Programming using 'C' language. They will also learn internet programming.

Course Code	Course Title	Credits
CIT-001	Fundamentals of Computer System	4
CIT-002	Introduction to Information Technology	4
CIT-003	Web based Technology & Multimedia Application	4
CITL-001	Laboratory Course	6
	Total	**18**

11. *Certificate in Rural Development (CRD)

This programme in Rural Development provides a comprehensive knowledge of socio-economic factors affecting the transformation of rural society. The contents are designed to impart the integrated understanding about the crucial dimensions of rural development. It is primarily meant for those learners who, because of the limitations of time and resources are unable to take up Post Graduate Diploma in Rural Development but are still interested to have a comprehensive orientation in rural development within a short period of time. The learners who have completed CRD and further interested in programmes of rural development i.e. MARD and PGDRD are entitled for credit transfer.

* Likely to be discontinue

2.11 Master of Arts (Education) Programme (MAEDU)

The M.A. (Education) Programme aims at producing a team of well-trained individuals knowledgeable in education & its various dimensions. More specifically, the M.A. (Education) programme intends to :

a) provide learning-experience, which will enable students to understand and appreciate knowledge structures and paradigms of education.
b) develop professional for effective participation in educational actions in different areas of education; and
c) create a community of scholars adequately equipped for participation in educational discourse.

Programme Framework

The M.A. (Education) programme comprises four groups of courses with differential weightage. The total number of credits will be 68 and each student is expected to cover 34 credits each year.

Group A :	Basic Course on Education
Group B :	Core Course
Group C :	Courses on knowledge Generation in Education.
Group D :	Specialized Areas in Education

Group A : Basic Course on Education (4 Credits)

This course provides a concise but comprehensive articulation of education. The course familiarizes learners with the various aspects and task areas in the field of education. It also provides a conceptual overview of education with its multiplicity and complexity.

Course Code	Course Title	Credits
MES-011	Understanding Education	4

Group B : Core Course

The core courses are intended to provide an in-depth understanding of the significant aspects of education. They bring out the variety of concepts, processes, and tasks in education in a proper 'educational' perspective. With these in view four courses are visualized all of which are compulsory for all students.

Course Code	Course Title	Credits
MES-012	Education : Nature and purpose	6
MES-013	Learning, Learner and Development	6
MES-014	Societal Context of Education	6
MES-015	Operational Dimensions of Education	6

Group C : Courses on knowledge Generation in Education.

The course structure of Group C is worked out in such a way that there is adequate scope for both theoretical understanding of the process of knowledge generation in education as well as 'hands on' experience in research activities. The theoretical understanding of the process of knowledge generation in education is presented in the course on "Educational Research". Similarly, the practical experience in educational research has been visualized with a more meaningful and rewarding experience in the form of a dissertation.

Course Code	Course Title	Credits

MES-016	Educational Research	6
MES-017	Dissertation	10

Group D : Specialized Areas in Education

Under Group D, you have to complete four or five courses worth 24 credits in one specialized area. To begin with, four specialized areas are offered. You have to choose one specialized area. The specialized areas are Higher Education, Distance Education, Educational Technology, and Educational Management. If you have already acquired a Diploma/ a Post-graduate Diploma in any of the offered areas of specialization, you are required to choose one area of specialization from the remaining area of specialization. For example, if you have acquired a PG Diploma in educational Technology (PGDET), you have required to choose one from the remaining areas of specialization i.e. Distance Education, Higher Education and Educational Management.

Course Code	Title of the Course	Credits
MES-101	Higher Education : Its context and Linkages	6
MES-102	Instruction in Higher Education	6
MES-103	Higher Education : The Psycho-social context	6
MES-104	Planning and Management of Higher Education	6

Distance Education :

MES-111	Growth and Philosophy of Distance Education	4
MES-112	Design and Development of Self-Learning Print materials	4
MES-113	Learner Support Services	4
MES-114	Management of Distance Education	6
MES-115	Communication Technology for Distance Education	6

Educational Technology :

MES-031	ET - An overview	6
MES-032	Communication and Information Technology	6
MES-033	Computer Technology	6

MES-034	Designing Courseware	6

Educational Management :

MES-041	Growth and Development of Educational Management	6
MES-042	Dimensions of Educational Management	6
MES-043	Organizational Behaviour	6
MES-044	Institutional Management	6

Courses to be offered in 1st Year of the Programme (Total 34 credits) : All compulsory

Course Code	Course Title	Credits
MES-011	Understanding Education	4
MES-012	Education : Nature and purpose	6
MES-013	Learning, Learner and Development	6
MES-014	Societal Context of Education	6
MES-015	Operational Dimensions of Education	6
MES-016	Educational Research	6

Course to be offered in 2nd Year of the programme
(Total 34 Credits)

1. Out of the following Specialized Areas, a learner has to choose one specialized area.
   A. Higher Education (24 Credits)
   B. Distance Education (24 Credits)
   C. Educational Technology (24 Credits)
   D. Educational Management (24 Credits)
2. Dissertation Work (10 Credits)

MAHARISHI UNIVERSITY OF MANAGEMENT AND TECHNOLOGY
REGULAR COURSES
Eligibility, Duration, Fee

Sl. No.	Course	Eligibility	Duration	Admission Fee Rs.	Enrollment Fee Rs.	Tuition Fee			Examination Fee Rs.
						I Year	II Year	III Year	
1	**Degree Courses** a) B.C.A. (6 Semester) b) B.B.A. (6 Semester) c) B.Sc. Computer Sci. d) B.C.A. Computer Sci. e) B.Com. f) B.A.	10+2(Math) 10+2 10+2(Math) 10+2(Math) 10+2 10+2	3 Years 3 Years 3 Years 3 Years 3 Years 3 Years	1000 1000 1000 1000 1000 1000	300 300 300 300 300 300	12550 12500 12500 12500 1700 1700	12550 12500 12500 12500 1600 1600	12550 12500 12500 12500 1600 1600	450 Per.Sem. 450 Per.Sem. 450 Per.Sem. 450 Per.Sem. 450 Per.Sem. 450 Per.Sem.
2	**Diploma Courses** a) D.El.Ed. b) PGDCA (2 Semester) c) DCA (2 Semester)	10+2 Graduation 10+2	2 Years 1 Year 1 Year	1000 500 500	300 300 300	7500 9000 7000	7500 N.A. N.A.	N.A. N.A. N.A.	450 Per.year 450 Per.Sem. 450 Per.Sem.
3	**Professional Certificates Courses** a) Modern Office Management	10+2	2 Years	500	300	4200	4200	N.A.	450 per year
क्र.	कक्षा का नाम	योग्यता	वर्ष	प्रवेश शुल्क	नामांकन शुल्क	ट्यूशन फीस			परीक्षा शुल्क
						प्रथमवर्ष	द्वितीयवर्ष	तृतीयवर्ष	
1	**डिग्री कोर्स** अ. बेचलर ऑफ कम्प्यूटर एप्लीकेशन (6 सेमेस्टर) ब. बेचलर ऑफ बिजनेस एडमिनिस्ट्रेशन (6 सेमेस्टर) स. बी.एस.सी. (कम्प्यू.विज्ञान) द. बी.सी.ए. (कम्प्यू.विज्ञान)	12वीं (गणित) 12वीं 12वीं(गणित) 12वीं(गणित) 10+2 10+2	3 वर्ष 3 वर्ष 3 वर्ष 3 वर्ष 3 वर्ष 3 वर्ष	1000 1000 1000 1000 1000 1000	300 300 300 300 300 300	12550 12500 12500 12500 1700 1700	12550 12500 12500 12500 1600 1600	12550 12500 12500 12500 1600 1600	450 प्रत्येक सेमेस्टर 450 प्रत्येक सेमेस्टर 450 प्रत्येक सेमेस्टर 450 प्रत्येक सेमेस्टर 450 प्रत्येक सेमेस्टर

	इ. बी.काम. ई. बी.ए.								सेमेस्टर 450 प्रत्येक सेमेस्टर
2	**डिप्लोमा कोर्स** अ. डिप्लोमा इन इलिमेन्ट्री एजुकेशन ब. पोस्टग्रेजुएट डिप्लोमा इन कम्प्यूटर एप्लीकेशन (2 सेमेस्टर) स. डिप्लोमा इन कम्प्यूटर एप्लीकेशन (2 सेमेस्टर)	10+2 ग्रेजुएट 12वीं	2 वर्ष 1 वर्ष 1 वर्ष	1000 500 500	300 300 300	7500 9000 7000	7500 N.A. N.A.	N.A. N.A. N.A.	450 प्रत्येक सेमेस्टर 450 प्रत्येक सेमेस्टर 450 प्रत्येक सेमेस्टर
3	**प्रोफेशनल सर्टिफिकेट कोर्स** अ. माडर्न आफिस मैनेजमेंट	12वीं	2 वर्ष	500	300	4200	4200	N.A.	450 प्रत्येक वर्ष
NOTE :									
1	Tuition fee is payable in 4 equal installments. First installment at the time of Admission, Second, Third and Fourth								
	installments as Notified by MUMT.								
2	Tuition fee is payable only by crossed personal cheque or bank DD in favour of Maharishi University of Management and								
	Technology payable at Bilaspur or in City where student is enrolled.								
3	**Phone No**. :07752-214301, Mobile No. 9893063968								
	website : www.mumt.com, **email** : mumt.registrar1@gmail.com								

CONVERGENCE COURSES

Subject, Code, Eligibility, Fee

Sl. No	Name of Programme	Prog.Code	Eligibility	Programme Fee
1	Bachelor of Computer Application	BCA	10+2 or its(+) equivalent`	Rs. 4400/- (I-Sem.) Rs. 4300/- (Each Sem.)
2	Bachelor of Commerce	B.Com.	10+2 or its(*) equivalent	Rs. 1700/- (I-Year) Rs. 1600/- (II & III Years)
3	Bachelor of Social Work	BSW	10+2 or its(*) equivalent	Rs. 3500/- (I-Year) Rs. 3400/- (II & III Years)
4	Bachelor Degree Programme	B.A	10+2 or its(*) equivalent	Rs. 1700/-(I-Year) Rs. 1600/- (II & III Years)
5	Bachelor of Business Application in Retailing (with the modular approach) Ist yr. Diploma, IInd yr. Advanced Diploma, IIIrd yr. BBA in Retailing	BBAR	10+2 or its equivalent (Age 18-22)	Rs. 4900/- Per years
6	Bachelor Preparatory Programme	BPP	Min Age 18 yrs.	Rs. 850/-
7	Certificate in Business Skills	CBS	10+2 or its equivalent	Rs. 1900/-
8	Certificate in Guidance	CIG	10th Pass	Rs. 1000/-
9	Certificate in Sericulture	CIS	10th Pass or two year experience	Rs. 3000/-
10	Certificate in Information Technology	CIT	10+2 or its equivalent	Rs. 3300/-
11	Certificate in Rural Development	CRD	Graduate	Rs. 1100/-
12	Diploma in Management	DIM	Degree with 3 yrs exp. or no degree but 6 yrs. exp.	Rs. 5000/-
13	Master of Arts in Distance Education	MADE	Graduate	Rs. 3700/-
14	Post Graduate Diploma in Journalism and Mass Communication	PGJMC	Graduate with 2 yrs. exp.	Rs. 3000/-
15	Master of Education	MA (Edu.)	Graduation	Rs. 6000/- Per year

(*) Or BPP form IGNOU

(+) Non math will under go MTE-03

Admission Fee Rs. 500/-

For Other details please contact : Phone No. - 07752-214301, 212263,212272

Enrolment Fee Rs. 300/-

Web Site www.mumt.com; mumtregistrar@mahaemail.com Exam Fee Rs. 450/- per Semester
email : mumt.registrar1@gmail.com
(*) Course Fee may be revised as per IGNOU Website.www.ignou.ac.in

महर्षि युनिवर्सिटी ऑफ मैनेजमेन्ट एण्ड टेक्नोलॉजी

मंगला, बिलासपुर (छ.ग.) फोन नं. – 07752–214301

Web Site : www.mumt.com, email : mumt.registrar1@gmail.com

कन्वरजेन्स कोर्सेस

विषय, कोड, योग्यता एवं फीस

क्रमांक	कक्षा का नाम	कक्षा कोड	योग्यता	फीस
1	बेचलर ऑफ कम्प्यूटर एप्लीकेशन	बीसीए	10+2 अथवा समकक्ष (+)	4400 रूपये (प्रथम सेमे) 4300 रूपये (प्रत्येक सेमे)
2	बेचलर ऑफ आर्ट	बीए	10+2 अथवा समकक्ष (*)	1700 रूपये (प्रथम वर्ष) 1600 रूपये (द्वितीय एवं तृतीय वर्ष)
3	बेचलर ऑफ कामर्स	बी.काम.	10+2 अथवा समकक्ष (*)	1700 रूपये (प्रथम वर्ष) 1600 रूपये (द्वितीय एवं तृतीय वर्ष)
4	बेचलर ऑफ सोशल वर्क	बी.एस.डब्ल्यू.	10+2 अथवा समकक्ष (*)	3500 रूपये (प्रथम वर्ष) 3400 रूपये (द्वितीय एवं तृतीय वर्ष)
5	बेचलर ऑफ बिजनेस एप्लीकेशन	बी.बी.ए.आर	10+2 अथवा समकक्ष आयु 18–22 वर्ष	4900 रूपये (प्रति वर्ष)
6	बेचलर प्रीपेरेटरी प्रोग्राम	बी.पी.पी.	न्यूनतम उम्र 18 वर्ष	850 रूपये
7	सर्टिफिकेट इन बिजनेस स्किल्स	सी.बी.एस	10+2 अथवा समकक्ष	1900 रूपये
8	सर्टिफिकेट इन गाईडेन्स	सी.आई.जी..	10वीं पास	1000 रूपये
9	सर्टिफिकेट इन सेरीकल्चर	सी.आई.एस.	10 वी पास और दो वर्ष का कार्यानुभव	3000 रूपये
10	सर्टिफिकेट इन इन्फार्मेशन टेक्नोलॉजी	सीआईटी	10वीं पास अथवा समकक्ष	3300 रूपये
11	सर्टिफिकेट इन रूरल डेवलपमेंट	सीआरडी	स्नातक	1100 रूपये
12	डिप्लोमा इन मेनेजमेन्ट	डीआईएम	डिग्री के साथ 3 वर्ष का कार्यानुभव अथवा बिना डिग्री के 6 वर्ष का कार्यानुभव	5000 रूपये

13	मास्टर ऑफ आर्ट इन डिस्टेन्स एजुकेशन	एमएडीई	स्नातक	3700 रूपये
14	पोस्ट ग्रेजुएट डिप्लोमा इन जर्नलिस्म एंड मास कम्प्युनिकेशन	पीजीजंएमसी	स्नातक के साथ में दो वर्ष का अनुभव	3000 रूपये
15	मास्टर ऑफ एजुकेशन	एम.ए.(एजुकेशन)	स्नातक	6000 रूपये प्रतिवर्ष

(*) अथवा इग्नू बी पी पी (+) बिना गणित विषय से एम टी ई–03 प्रवेश शुल्क रू. 500/–, नामांकन शुल्क रू. 300/– परीक्षा शुल्क रू 450/ प्रति सेमेस्टर

(*) पाठयक्रम शुल्क इग्नू के अनुसार परिवर्तित किये जा सकते है जानकारी के लिये www.ignou.ac.in देखे।